



“Original”

**NZOIA SUGAR COMPANY LTD
P.O BOX 285
BUNGOMA.**

nsctenders@nzoiasugar.com

**TENDER NO.
NSC/PUR-03/2020-2021**

**SALE OF ASSORTED OBSOLETE
ITEMS/SPARES.**

**CLOSING TIME; 21ST JUNE 2021 AT
11.00AM**

TABLE OF CONTENTS

INVITATION TO TENDER.....	1
SECTION 1 - INSTRUCTIONS TO TENDERERS	1
1.0 Eligible Tenderers	1
2.0 Cost of Tendering.....	1
3.0 The Tender Document	1
4.0 Clarification of Documents.....	1
5.0 Amendment of Documents	2
6.0 Tender Prices and Currencies.....	2
7.0 Tender deposit	2
8.0 Validity of Tenders	2
9.0 Viewing of Tender Items	2
10.0 Sealing and Marking of Tenders	3
11.0 Deadline for Submission of Tenders.....	3
12.0 Modification of tenders.....	3
13.0 Withdrawals and tenders	3
14.0 Opening of Tenders	3
15.0 Clarification of tenders	4
16.0 Evaluation and Comparison of Tenders.....	4
17.0 Award Criteria.....	4
18.0 Notification of Award.....	4
19.0 Contacting the Procuring Entity.....	4
SECTION II - SCHEDULE OF ITEMS AND PRICES	5
SECTION III - CONDITIONS OF TENDER.....	6
SECTION IV -STANDARD FORMS.....	7
Notes on Standard Forms	7
1. Form of Tender.....	8
SCHEDULE OF ITEMS AND PRICES	8
Confidential Business Questionnaire Form	8
Part 1 – General.....	9
Part 2 (a) – Sole Proprietor or Individual	9
Part 2 (b) Partnership.....	9
Part 2 (c) – Registered Company (Private or Public)	9
Tender deposit commitment Declaration Form.....	10
2. LETTER OF NOTIFICATION OF AWARD	14
OFFERED ITEMS AND PRICES	14
3. COPY OF THE LETTER OF NOTIFICATION OF AWARD	15
OFFERED ITEMS AND PRICES.....	15

INVITATION TO TENDER

PROCURING ENTITY: NZOIA SUGAR COMPANY LTD, P.O. BOX 285 BUNGOMA.

CONTRACT NAME AND DESCRIPTION: SALE OF ASSORTED OBSOLETE ITEMS/SPARES

1. Nzoia Sugar Company Ltd now invites sealed tenders from eligible candidates to purchase Assorted Obsolete items/spares.
2. Interested eligible candidates may obtain further information at the address provided below. Items will be sold as they are, without any encumbrances.
3. Interested tenderers may inspect the goods to be sold during office hours on Monday's to Fridays between 9.00a.m. and 3.30p.m. at the address given below.
4. A complete set of tender documents may be obtained by interested candidates upon payment of non-refundable fees of (Kshs. 1,000.00 in cash or banker's cheque payable to Nzoia Sugar's National Bank account No. 0100154695600, Bungoma Branch.
5. Tenderers will be required to pay in advance a fundable deposit as indicated in the Appendix to Instructions to tenderers.
6. Completed tenders must be delivered to the address below on or before **21st June 2021 at 11.00am**. Electronic Tenders will not be permitted.
7. Prices quoted should be net, must be in Kenya Shillings and shall remain valid for 90 days from the closing date of the tender
8. Tenders will be opened **21st June 2021 at 11.00am**. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
9. Late tenders will be rejected.
10. The addresses referred to above are:
 - A. Address for obtaining further information, and for inspecting the goods to be sold.

The Procurement Manager
Nzoia Sugar Company Limited
P.O. Box 285
BUNGOMA
Off-Webuye-Malaba Road

Telephone Number: 0727477777/0727483483

Email address: nsctenders@nzoiasugar.com

A. Address for Submission of Tenders.

The Managing Director
Nzoia Sugar Company Limited
P.O. Box 285
BUNGOMA
Off-Webuye-Malaba Road

B. Address for Opening of Tenders.

Nzoia Sugar Company Limited
P.O. Box 285
BUNGOMA
Off-Webuye-Malaba Road

Tenders shall be opened at Nzoia Sugar Company Training Centre

[Authorized Official (name, designation, Signature and date)]

Name: Nzoia Sugar Company Procurement Manager

(Official of the Procuring Entity issuing the invitation)

Designation : Procurement Manager

Date: 09/06/2021

SECTION I - INSTRUCTIONS TO TENDERERS

1 Eligible Tenderers

- 1.1 This Invitation for Tenders is open to all tenderers eligible as described in the Appendix to instructions to tenderers.
- 1.2 Tenderers shall be under a declaration of in eligibility for corrupt or fraudulent practices
- 1.3 The Procuring Entity's employees, committee members, board members and their Spouses, Child, Parent, Brothers or Sister. Child, Parent, Brother or Sister of a Spouse are not eligible to participate in the tender unless where specifically allowed under section 131 of the Act.
- 1.4 A Kenyan tenderer shall provide evidence of having fulfilled his/her tax obligations by producing a valid tax compliance certificate or tax exemption certificate issued by the Kenya Revenue Authority.

2. Cost of Tendering

- 2.1 The tenderer shall bear all costs associated with the preparation and submission of its tender, and the Procuring Entity, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.
- 2.2 The Procuring Entity shall allow the tenderer to review the tender document and the goods to be sold free of charge before tendering.

3. The Tender Document

- 3.1 The tender document comprises the documents listed below and any addenda issued in accordance with clause 2.5 of these instructions to tenderers.
 - i) Invitation to tender,
 - ii) Instructions to tenderers,
 - iii) Schedule of items and prices,
 - iv) Conditions of Tender,
 - v) Form of tender,
 - vi) Confidential Business Questionnaire Form,
 - vii) Tender Commitment Declaration Form.

- 2.1 The tenderer is expected to examine all instructions, forms, terms and specifications in the tender documents. Failure to meet all the requirements of the tender will bear the tenderer's risk and may result in the rejection of its tender.

4 Clarification of Documents

- 4.1 A prospective tenderer requiring any clarification of the tender document may notify the Procuring Entity in writing or by post at the entity's address indicated in the Invitation for tenders. The Procuring Entity will respond in writing to any request for clarification of the tender documents, which it receives not later than thirty (30) days prior to the deadline for the submission of tenders, prescribed by the Procuring Entity. Written copies of the Procuring entities response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective tenderers that have received the tender document.
- 4.2 Clarification of tenders shall be requested by the tenderer to be received by the Procuring Entity not later than 7 days prior to the deadline for submission of tenders.
- 4.3 The Procuring Entity shall reply to any clarifications sought by the tenderer within 3 days of receiving the request to enable the tenderer to make timely submission of its tender

5 Amendment of Documents

- 5.1 At any time prior to the deadline for submission of tenders, the Procuring Entity, may for any reasons, whether at its own initiative or in response to a clarification requested by a prospective tenderer, modify the tender documents by amendment
- 5.2 All prospective candidates that have received the tender documents will be notified of the amendment in writing or by post and will be binding on them.
- 5.3 In order to allow prospective tenderers reasonable time in which to take the amendment in to account in preparing their tenders, the Procuring Entity, at its discretion, may extend the deadline for the submission of tenders.

6 Tender Prices and Currencies

- 6.1 The tenderer shall indicate on the appropriate Price Schedule the unit prices and total tender price of the item it proposes to purchase under the contract.
- 6.2 Prices quoted by the tenderer shall be fixed during the tender validity period and not subject to variation on any account. A tender submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.
- 6.3 The Price quoted shall be in Kenya Shillings.

7 Tender deposit

- 7.1 The tenderer shall put a deposit for every item tendered for in the amount indicated in the schedule of items and prices, to the Bank account indicated in Section III - Schedule of Items and Prices
- 7.2 Failure to put the required deposit for any item tendered for will lead to disqualification of the tender for the item.
- 7.3 Unsuccessful Tenderer's tender deposit will be discharged or returned as promptly as possible but not later than Seven (7) days after the expiration of the period of tender validity prescribed by the Procuring Entity.
- 7.4 The successful Tenderer's tender deposit will be credited to his tender price so that it forms part of the amount of the tender and the tenderer will be required to pay the tender price less the deposit security.
- 7.5 The tender deposit shall be forfeited:
 - a) If a tenderer withdraws its tender during the period of tender validity specified by the Procuring Entity.
 - b) In the case of a successful tenderer, if the tenderer fails to pay the balance of the tender price.

8 Validity of Tenders

- 8.1 Tenders shall remain valid for 60 days or as specified in the appendix to instruction to tenderers after date of tender opening prescribed by the Procuring Entity, pursuant to paragraph 2.10. Tender valid for a shorter period shall be rejected by the Procuring Entity as non-responsive.
- 8.2 In exceptional circumstances, the Procuring Entity may solicit the Tenderer's consent to an extension of the period of validity. The request and the responses there to shall be made in writing. The tender deposit provided under paragraph 2.7 shall also be suitably extended. A tenderer may refuse the request without forfeiting its tender deposit. A tenderer granting the request will not be required nor permitted to modify its tender.

9. Viewing of Tender Items

- 9.1 Prospective tenders are advised to view the items to be sold before tendering. This will enable them to arrive at the most reasonable and competitive tenders. Tenders are based on "AS WHERE IT IS AND THE CONDITION IT IS IN" and the conditions of the items are not guaranteed or warranted by the seller.

10. Sealing and Marking of Tenders

10.1 The Tenderer shall deliver the Tender in a single, sealed envelope bearing the name and Reference number of the Tender, addressed to the Procuring Entity and a warning not to open before the time and date for Tender opening date. Within the single outer envelope the Tenderer shall place another sealed envelope containing the list of and prices of the items tendered for and addressed as follows.

- a) Bear the name and address (including telephone number and email) of the Tenderer;
- b) Bear the name and Reference number of the Tender;
- c) Bear the name and address of the Procuring Entity; and
- d) Attach a payment slip or certified banking details from a bank, warranting the deposit payment made for the items tender for.

10.2 If all envelopes are not sealed and marked as required, Nzoia Sugar Company Ltd will assume no responsibility for the misplacement or premature opening of the Tender, or failure to contact the tenderer in case of advise on the status of the tender or refund of deposit. Tenders that are misplaced or opened prematurely will not be accepted.

Deadline for Submission of Tenders

Tenders must be received by the Procuring Entity at the address specified not later than **21st June 2021 at 11.00am.**

The Procuring Entity may, at its discretion, extend this deadline for the submission of tenders by amending the tender documents in accordance with paragraph 2.5. in which case all rights and obligations of the Procuring Entity and tenderers previously subject to the deadline will thereafter be subject to the deadline as extended.

12. Modification of tenders

12.1 The tenderer may modify or withdraw its tender after the tender's submission, provided that written notice of the modification, including substitution or withdrawal of the tenders, is received by the Procuring Entity prior to the deadline prescribed for submission of tenders.

12.2 The Tenderer's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of paragraph 2.9.1. A withdrawal notice may also be sent by fax or email but followed by a signed confirmation copy, post marked not later than the deadline for submission of tenders.

12.2 No tender may be modified after the deadline for submission of tenders

13 Withdrawals and tenders

13.1 No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity specified by the tenderer. Withdrawal of a tender during this interval may result in the tenderer's forfeiture of its tender deposit, pursuant to paragraph 2.7.5

14 Opening of Tenders

14.1 Nzoia Sugar Company Ltd will open all tenders in the presence of tenderers' representatives who choose to attend at **11.00am, on 21st June 2021** and in the location specified in the invitation to tender. The tenderers or representatives who are present shall sign a register evidencing their attendance.

14.2 The tenderers' names, tender modifications or withdrawals, tender prices, and the presence or absence of requisite tender deposit and such other details as the Procuring Entity, at its discretion, may consider appropriate, will be announced at the opening.

14.3 The Procuring Entity will prepare minutes of the tender opening.

15 Clarification of tenders

15.1 To assist in the examination, evaluation and comparison of tenders the Procuring Entity may, at its discretion, ask the tenderer for a clarification of its tender. The request for clarification and the response shall be in writing, and no change in the prices or substance of the tender shall be sought, offered, or permitted.

15.3 Any effort by the tenderer to influence the Procuring Entity in the Procuring Entity's tender evaluation, tender comparison or contract award decisions may result in the rejection of the tenderers' tender.

16 Evaluation and Comparison of Tenders

16.1 The Procuring Entity will examine the tenders to determine whether they are complete, whether the tenderer has fulfilled the eligibility criteria, whether any computation errors have been made, whether required deposits have been furnished, whether documents have been properly signed and whether the tenders are generally in order. After examination a tender that will be determined to be substantially non-responsive, will be rejected by the Procuring Entity.

16.2 Provided that the Tender is substantially responsive, the Procuring Entity shall handle errors on the following basis:

- a) Any error detected if considered a major deviation that affects the substance of the tender, shall lead to disqualification of the tender as non-responsive.
- b) Any errors in the submitted tender arising from a miscalculation of unit price, quantity, subtotal and total bid price shall be considered as a major deviation that affects the substance of the tender and shall lead to disqualification of the tender as non-responsive .and
- c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail.

16.3 The Procuring Entity will evaluate and compare the tenders, which have been determined to be substantially responsive.

16.4 The tender evaluation committee shall evaluate the tender within 30 days of the validity period from the date of opening the tender.

17 Award Criteria

17.1 The Procuring Entity will award the contract to the successful tenderer(s) whose tender has been determined to be substantially responsive and has been determined to be the highest tendered price, subject to the reserve price.

18 Notification of Intention to enter into a Contract/Notification of Award

18.3 Prior to the expiration of the period of tender validity, the Procuring Entity will notify the successful tenderer in writing that its tender has been accepted.

18.4 Simultaneously the other tenderers shall be notified that their tenders have been unsuccessful.

18 Canvassing/Contacting the Procuring Entity

18.1 No tenderer shall contact the Procuring Entity on any matter relating to its tender, from the time of the tender opening to the time the contract is awarded.

18.2 Any effort by a tenderer to influence the Procuring Entity in its decisions on tender evaluation, tender comparison, or contract award may result in the rejection of the tenderer's tender.

SECTION II - SCHEDULE OF ITEMS AND PRICES

Notes on schedule of Items and Prices

1. The tenderer shall complete the tender by preparing and completing the Table below, indicating the items tendered for and the prices offered and striking out those not tendered for. The Procuring Entity will complete columns 1-4 and 7 and the Tenderer will complete columns 5 and 6, and sign as indicated below.

SCHEDULE OF ITEMS AND PRICES

LOT 1

Motor vehicle and machine

Item No.	Item Description	Units of issue	Total quantity	Unit Price (Ksh)	Total Price	Reserve price
1	Bell cane stacker KBB 512S	Pc	1			350,000.00

Item No.	Item Description	Units of issue	Total quantity	Unit Price (Ksh)	Total Price	Reserve price
1	Suzuki Jimmy 328V	Pcs	1			300,000.00

LOT 2

ASSORTED VEHICLE/TRACTOR TYRES

Item No.	Item Description	Units of issue	Total quantity	Unit Price (Ksh)	Total Price	Reserve price
1	Assorted Vehicle/Tractor Tyres	Pcs	120			100,000.00

LOT 3

ASSORTED BATTERIES AND RADIATORS

Item No.	Item Description	Units of issue	Total quantity	Unit Price (Ksh)	Total Price	Reserve price
1	Assorted Batteries	Pcs	50			10,000.00
2	Assorted Radiators	Pcs	3			

LOT 4

AGRONOMY ITEMS

Item No.	Item	Description	Quantity	Unit Price (Ksh)	Total Price	Reserve price
1	Weighing Scale Salter	Scrap (5kg)	3			150.00
2	Weighing Scale Waymaster	Scrap (50kg)	1			50.00
5	Typewriter IBM	Scrap (10kg)	1			100.00
6	Hot Plate	Scrap (5kg)	1			30.00
7	Refractometer (Abbe)	Scrap (5kg)	1			50.00
8	Stuat Murfal Furnace	Scrap (30 kg)	1			300.00
9	Water Bath	Scrap (10 kg)	1			100.00
10	Rice Sheller	Scrap (800kg)	1			8,000.00
11	Maize Shellar (Decorticator)	Scrap (800 kg)	1			8,000.00
12	Saccharimeter Automatic Pol 300	Scrap (5kg)	1			50.00
13	Spectrophotometer	Scrap (20kg)	1			200.00
14	Analytical Balance S 2000	Scrap (5kg)	1			50.00
15	ADP220 Polarimeter	Scrap (5 kg)	1			50.00
16	Refractometer Leica	Scrap (5kg)	1			50.00
17	Consumer Unit	Scrap (6kg)	2			60.00
18	Hot Plate Gerhard	Scrap (3kg)	1			30.00
19	Nitrogen Digesting Block	Scrap (3kg)	1			30.00
20	Flame Photometer	Scrap (5kg)	1			50.00
21	Cabinets	Scrap (100kg)	2			1,000.00
22	Element For Glass Still	Glass (-)	2			
23	Ph Meter 720	Scrap (plastic)	1			
24	Magnetic Stirrer	Scrap (-)	1			30.00
25	GLASS STILL (Distiller)	Glass (-)	1			
26	Rain Gauges	Pieces Scrap (50kg)	17			500.00
27	Prolabo Ovens	Scrap (100kg)	2			2,000.00
28	Mermert Oven	Scrap (200kg)	1			2,000.00
29	Facit Typewriter	Scrap Plastic(10kgs)	1			
30	Knapsack Spayers	Plastic	3			

LOT 5

Assorted electrical items

Item No.	Item Description	Units of issue	Total quantity	Unit Price (Ksh)	Total Price	Reserve prices
1	FUSE 63AMPS SIZE 22X 58MM	PC	15			2700
2	FUSE WITH STRIKER	PC	5			12,000

3	FUSE AM 14 X51 16A	PC	3		294
4	FUSE AM 14X 51 32A	PC	12		2250
5	FUSE AM 14 X 51 40A	PC	196		12,128
6	FUSE FR 5R 600V-15A	PC	51		39,494
7	FUSE FR 600V-3A	PC	30		31,680
8	FUSE FRN-R1/4 250V-5A	PC	53		77,880
9	FUSE FRS-R-3	PC	30		28,410
10	FUSES WITH STRIKER 14X51 40A	PC	30		80,410
11	FUSES WITH STRIKER 14X51 50A	PC	60		11,250
12	KNIFE EDGE FUSE T.O125 GL	PC	40		12,000
13	KNIFE EDGE NH00 125/500	PC	2		590
14	KNIFE EDGE NHO100/500	PC	31		8712.86
15	ALARM ANNUCIATOR	PC	1		122,251
16	COMP LUMINICAR FOR SECURITY LIGHTS	PC	7		90,540
17	CONTROL CARD (75KW)	PC	3		214,500
18	DC/DC POWER SUPPLY FOR TURBINE	PC	1		31,600
19	EDDY BRAKE CONTROL P/N 48541	PC	1		8,416
20	ELEC CONTROLLER NO.P190052001	PC	1		134,377
21	HALOGEN FITTING 8	PC	28		7228.76
22	HV ISO LATER HANDLE 28 HANDLE	PC	1		30,000
23	METAL FUSE CARRIER 400W	PC	2		6810.20
24	POWERPACK SIREN RECHARGEABLE	PC	1		1,800
25	POWER UNIT 75	PC	1		944
26	THYRISTOR MODULE	PC	4		155,200
27	TYPE V4 IP67 SEALED SWITCH 5A	PC	6		3,240
28	200HP 900RPM flanged motor	PC	2		1,200,000
29	200HP,3000RPM motor	PC	1		600,000
30	150HP,1450 RPM MOTOR	PC	1		400,000
31	150HP,3000RPM	PC	4		1,600,000
32	20HP 3000 RPM MOTOR	PC	5		100,000
33	1750 KVA FCB GENERATOR	PC	2		1,000,000
34	800KVA,11KV/415V THREE PHASE TRANSFORMER	PC	1		1,200,000
35	SCRAP WINDING WIRES	KG	500		30,000
36	SCRAP CAST IRON	KG	1000		45,000

LOT 6

ASSORTED BOILER SPARES

Item No.	Item Description	Units of issue	Total quantity	Unit Price (Ksh)	Total Price	Reserve price
1	STANDARD BARS-GRATES	PC	35			782,044.90
2	REAR END BAR FOR FCB FURNACE	PC	3			210,000.00
3	SOOT RE-INJECTION AIR NOZZLE	PC	12			501,279.36
4	IDLE SPROCKETS 11 TEETH 154.4	PC	4			38,152.00
5	IDLE SPROCKETS 11TEETH 152.4M	PC	4			92,480.00
6	HUB FOR TURB & DIST FAN-H/020	PC	2			46,900.00
7	BOILER MOUNTINGS	PC	51			33,800.00
8	BOILER FURNACE DOOR FCB H/018	PC	2			140,500.00
9	LUFKIN GEARBOX N1602C PINION	PC	1			2,020,065.00
10	VEE BELTS SPC 5600	PC	9			42,237.00
11	VEE BELTS SPC 6300	PC	5			23,465.00
12	SET OF DUMMIES NO.28	PC	1			6,972,142.00

LOT 7

Assorted instrumentation spares

Item No.	Item Description	Units of issue	Total quantity	Unit Price (Ksh)	Total Price	Reserve price
1	RaumaK Double Line Packaging Machines	PC	2			6,000,000
2	Raumak Baling machine	PC	1			1,500,000
3	12V Leak free Lead Acid Batteries	PC	6			3,000
4	Orange lamps	PC	13			279,500.00
5	Joints	PC	4			978.00
6	Charts for Paper recorders	PC	14			154,350.00
7	Blowers 51220001-999	PC	15			7,476.00
8	Valve plugs	PC	6			62,127.00
9	Valve plugs 111	PC	2			3,928.00
10	Recorder Charts REF: M21453	PC	17			2,150.00
11	PLUGS PT NO.640-54	PC	4			150,000.00
12	ROTOTHERM RED PEN	PC	17			21,420.00
13	ROTOTHERM GREEN PEN CAP CRO112C	PC	19			23,940.00
14	ROTOTHERM BLUE PEN	PC	20			25,200.00
15	ROTOTHERM CHART	PC	1			1,620.00
16	oscilloscope	PC	2			60,000.00
17	Avery k200 indicator	PC	1			1,500.00

18	Fischbein sawing heads	PC	3			105,000.00
19	Servo balance portable scales	PC	2			12,000.00
20	Pneumatic calibrator	PC	1			15,000.00

LOT 8

ASSORTED PRE-MILLS AND MILLS SPARES.

Item No.	Item Description	Units of issue	Total quantity	Unit Price (Ksh)	Total Price	Reserve price
1	KNIFE	PC	2			1,749.40
2	SHIM MODEL	PC	43			4502.53
3	CUSHION BELIEF VALVE	PC	1			39.681
4	CANE CARRIER ELEV SLATS	PC	292			10,830,665.44
5	CANE KNIFE HOLDER	PC	8			640,000
6	OIL EXCHANGE BLOCK VB 16	PC	2			37,057.16
7	C/C ELEV ROLLERS- BUSH	PC	18			50,400
8	SPROCKET 33 TEETH	PC	1			410,356.17
9	GASKET AND O RING SEAL KIT	PC	3			594.00
10	SIMPLEX CHAIN 3/4" C/W LINK	PC	25			29,125.00
11	SIMPLEX DRIVE CHAIN RS120	PC	3			16,410.00
12	SPROCKET TYPE B TRIPLEX	PC	1			38,000.00
13	C/CARRIER ELEV SQ WASHER	PC	792			118,800.00
14	SIMPEX CHAINS PITCH 125	MTRS	15			63,000.00
15	CONN LINK RS 160	PC	8			5,592.00
16	LOCK WASHER 8910-0015 3415	PC	1			0.10
17	DEFLECTOR 490100E003-5141	PC	1			462.50
18	GASKET FY BERA00003E406	PC	1			0.10
19	GASKET A00002E2245000	PC	6			3.60
20	BRACKET BUSHING BEARINGS	PC	2			0.40

LOT 9

Assorted process engineering spares

Item No.	Item Description	Units of issue	Total quantity	Unit Price (Ksh)	Total Price	Reserve price
1	VEE BELTS SPA 850	PC	5			1,250.00
2	VEE BELTS SPB 3750	PC	8			13,626.29
3	VEE BELTS SPB 3800	PC	15			14,025.00
4	VEE BELTS SPB 4560	PC	21			25,788.00
5	VEE BELTS SPB 4870	PC	12			19,082.52

6	VEE BELTS SPB 4500	PC	4		11,959.20
7	VEE BELTS SPC 2650	PC	16		48,275.84
8	VEE BELTS SPC 4000	PC	6		16,992.00
9	VEE BELTS SPC 4500	PC	6		24,249.60
10	VEE BELTS SPC 4750	PC	2		6,840.00
11	VEE BELTS SPC 5600	PC	9		42,237.00
12	VEE BELTS SPC 6000	PC	30		80,400.00
13	VEE BELTS SPC 7100	PC	10		39,700.00
14	VEE BELTS SPC2800	PC	8		34,592.00
15	VEE BELTS SPC2800	PC	8		34,592.00
16	VEE BELTS SPC 2360	PC	22		23,254.00
17	VEE BELTS SPC 7000	PC	31		162,998.00
18	VEE BELTS SPZ 1200 MAKE F	PC	58		12,180.00
19	VEE BELTS SPZ 1600	PC	3		1,269.00
20	VEE BELTS SPZ 1600	PC	3		1,269.00
21	TEXROPE A82 V-BELT	PC	2		1,942.00
22	TEXROPE A82 V-BELT	PC	2		1,942.00
23	SPC 3150	PC	8		18,400.00
24	FENA FLEX TYRE F40	PC	15		25,785.00
25	FENA FLEX TYRE F40	PC	15		25,785.00
26	VEE BELTS SPB 4560	PC	21		25,158.00
27	HRC COUPLING SIZE 180	PC	1		55,000.00
28	VEE BELTS SPC 3000	PC	19		26,470.80
29	VEE BELTS A-36	PC	7		26,110.00
30	S/S PAN JUICE H/TUBES 6150X38	PC	186		845,258.40
31	VEE BELTS B-48	PC	8		2,641.04
32	FLOAT BALL VALVE ASSY 62-009	PC	1		45.50
33	RIVETS FOR CENTRIFUGAL BRAKE	PC	222		24,981.66
34	HELICAL &SPRIRAL GEARS FOR SC	PC	2		46,450.00
35	S/S SCREENS 3050X400X625	SET	38		194,518.33
36	WORM WHEEL FOR GEAR PAN VALVE	PC	8		102,400.00
37	OVAL POINT SCREW	PC	1		3,427.05
38	TUBE SPACER	PC	2		32,162.60
39	ROD ANCHOR PIN	PC	2		7,981.44
40	VULCANIZING MOUNTING RUBBERS	PC	23		12,650.00
41	S/S SCREENS 3040X400mmX625HSI	SET	3		21,000.00
42	HELICAL GEAR 1/16	PC	2		68,000.00
43	DRIFT ELIMINATOR BLADES D/0028	PC	4		5,967,743.56
44	CLAMPING BUSHES AND BRACKETS	PC	4		113,846.40
45	DIE FOR TUBES	PC	1		80,000.00
46	GLASS PN16PRESSUR 100MM SG 401	PC	2		42,750.00

47	SEPARATOR PN16 50MM TYPE 1808	PC	1		18,396.00
48	ROTEX DOUBLE VALVE	PC	2		1,960,000.00
49	DISK CHECK VALVE DN40	PC	8		108,800.00
50	C/IRON CHECK VALVE SWING 10"	PC	1		130,000.00
51	STEAM VALVES MUZING FIG.3404 1	PC	1		50,120.00
52	CABLE ASSY	PC	1		2,145.00
53	TUBE PLATE FOR FILTER DRUM NO.	PC	1		41,470.00
54	SCREW SETS Sq. Hd. 016393	PC	3		8,654.01
55	CENTRI PN-012471, PLUG	PC	6		1,722,217.64
56	BALL BEARING	PC	2		92,976.40

NB:

1. A tenderer may tender for each item or each lot and may tender for as many items or lots a she/she wishes.
2. Tenderers to provide deposit for each lot as follows:

		Deposit Amount (Ksh)
i.	Lot 1	20,000.00
ii.	Lot 2	1,000.00
iii.	Lot 3	1,000.00
iv.	Lot 4	1,000.00
v.	Lot 5	1,000.00
vi.	Lot 6	5,000.00
vii.	Lot 7	1,000.00
viii.	Lot 8	5,000.00
ix.	Lot 9	1,000.00

The Deposit(s) have been made to the Account as detailed below (details to be completed by the Procuring Entity).

Name of Account Holder _____

Name of the Bank _____

_____ Branch Name _____

and City _____

Account Number _____

Code SWIFT _____

Sort code _____

Banking correspondent (If any) _____

Name of Tenderer _____

Name of Authorized official _____

Signature _____

Date _____

TECHNICAL EVALUATION CRITERIA

The tender document shall be evaluated based on the evaluation criteria as follows:

No.	NSC Requirements	Pass or fail
1	Attach copy of your company registration certificate/Copy of ID if individual.	
2	Attach a copy of your P.I.N. certificate	
3	Provide details of Physical Address and telephone contacts	
4	Attach copy of receipt or banking slip attached to the tender document as proof of tender deposit payment	

NB: At this stage, the tenderer’s submission will either be Compliant or non-Compliant. The non-compliant submission in any of the above technical evaluation requirements will be eliminated and will not be considered for further evaluation.

SECTION III - CONDITIONS OF TENDER

- 1.1 A tenderer may tender for each item or each lot and may tender for as many items or lots a she/she wishes.
- 1.2 A tenderer will pay a deposit in advance before the closing date of the tender for each item or lot tendered for as indicated in the schedule of items and prices.
- 1.3 Tenderers who will be awarded contracts will be required to pay for the items after 14 days and not later than 21 days. Failure to which the contract award will be cancelled and the deposit forfeited. If there is an administrative review, the review procedures shall be followed.
- 1.4 Tenderers who will not be awarded contracts will be refunded the deposits within fourteen (14) days after notification of the communication of the contract awards.
- 1.5 Tenderers will be required to collect the items they have paid for within fourteen (14) days after making the payment, failure to which storage charges will be charged as indicated in the appendix to Conditions of Tender.
- 1.6 The Procuring Entity will retain confidential reserve prices for all the items. Items tendered for below the reserve price will be retained by the Procuring Entity.

Appendix to conditions of tender

The following information for sale of boarded stores and equipment shall complement, supplement, or amend, the provisions of the conditions of the tender. Whenever there is a conflict between the provisions of the conditions of tender and the provisions of the appendix, the provisions of the appendix herein shall prevail over those of the conditions of tender.

Conditions of tender reference	<i>Particulars of the appendix to Conditions of tender</i>
<i>Storage charge</i>	Storage charges for late collection shall be calculated at Ksh.200.00 per day per item not collected after the lapse of 14days after payment. Bidders who will fail to collect items awarded shall lose the deposit paid.

SECTION IV - STANDARD FORMS

Note on Standard Forms

The form of tender, the confidential business questionnaire form and the tender deposit commitment declaration form must be completed by the tenderers and returned with the tender. Failure to complete any of these forms will lead to the disqualification of the tenderer.

1. FORM OF TENDER

Date:.....

Tender No.....

To:

.....
[name and address of Procuring Entity]

1. Having examined the tender documents including addenda and having examined the items on sale, we the undersigned, offer to purchase and collect all the items offered to us in conformity with the said tender documents for the sum of..... [total tender amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Items and Prices attached here with and made part of this Tender.
2. We undertake, if our Tender is accepted, to pay for and collect the items in accordance with the requirements of the tender.
3. We agree to adhere by the tender price for a period of 90 days from the date fixed for tender opening of the Instructions to tenderers, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. We understand that you are not bound to accept the highest or any tender that you may receive.

SCHEDULE OF ITEMS AND PRICES

Item No.	Item Description	Units of issue	Total quantity	Unit Price (Ksh)	Total Price	Required deposit

Dated this _____ day of _____ 20____

[signature]

[in the capacity of]

Duly authorized to sign tender for and on behalf of _____

Confidential Business Questionnaire Form

You are requested to give the particulars indicated in Part 1 and either Part 2(a), 2(b) or 2(c) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this form.

You are requested to give the particulars indicated in Part 1 and either Part 2(a), 2(b) or 2(c) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this form

Part 1 – General

Business Name.....

Location of business Premises.....Plot No.....
Street/Road.....Postal Address.....Tel No.....Nature
of business.....Current Trade License
No.....Expiring date.....

Maximum value of business which you can handle at any one time Kenya
shillings..... (in words).....

Name of your Bankers Branch

Part 2 (a) – Sole Proprietor or Individual

Your Name in full Age
Nationality Country of origin
Citizenship details (ID and or Passport Number).....
Name.....and signature.....

Part 2 (b) Partnership

Given details of partners as follows:

Name	Nationality	Citizenship Details	Shares
1.			
2.			
3.			

[Name, Designation and Signature of Tenders Representative in the Company]

Name

Designation.....

Signature and Company stamp or Seal.....

Part 2 (c) - Registered Company (Private or Public)

State the nominal and issued capital of company - Nominal Kshs.
- Issued Kshs.

Given details of all directors as follows:

Name	Nationality	Citizenship Details	Shares
1.			
2.			
3.			
4.			
5.			
..... ETC.			

[Name, Designation and Signature of Tenders Representative in the Company]

Name

Designation

Signature and Company stamp or Seal.....

Date

6. Tender deposit commitment Declaration Form

Tender No.(as per tender documents)

As indicated in the schedule of items and prices, we do confirm that we have put deposits for the items tendered for as supported by the attached copies of receipts as follows:-

ITEMNo.oror LotNo.	Item Description	Deposit Kshs.	Receipt No. and Date
1			
2			
3			
4			
5			

Authorizing Official _____
(Name)

Designation _____

(signature)

(Date)

SELF-DECLARATION FORMS

FORM SD1

SELF DECLARATION THAT THE PERSON/TENDERER IS NOT DEBARRED IN THE MATTER OF THE PUBLIC PROCUREMENT AND ASSET DISPOSAL ACT 2015.

I,....., of Post Office Box being a resident of in the Republic of do hereby make a statement as follows:-

1. THAT I am the Company Secretary/Chief Executive/Managing Director/Principal Officer/Director of (insert name of the Company) who is a Bidder in respect of **Tender No.** for..... (insert tender title/description) for..... (insert name of the Procuring entity) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its Directors and subcontractors have not been debarred from participating in procurement proceeding under Part IV of the Act.
3. THAT what is deponed to here in above is true to the best of my knowledge, information and belief.

.....
(Title)

.....
(Signature)

.....
(Date)

Bidder Official Stamp

FORM SD2

SELF-DECLARATION THAT THE PERSON/TENDERER WILL NOT ENGAGE IN ANY CORRUPT OR FRAUDULENT PRACTICE.

I,of P. O. Box being a resident of.....
..... in the Republic of do hereby make a statement as follows:-

- 1. THAT I am the Chief Executive/Managing Director/Principal Officer/Director of.....
..... (insert name of the Company) who is a Bidder in respect of Tender No.....
for.....(insert tender title/description) for.....(insert name of the Procuring
entity) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its servants and/or agents/subcontractors will not engage in any corrupt or fraudulent
practice and has not been requested to pay any inducement to any member of the Board, Management, Staff and/or
employees and/or agents of.....(insert name of the Procuring entity) which is the procuring
entity.
3. THAT the aforesaid Bidder, its servants and/or agents /subcontractors have not offered any inducement to any
member of the Board, Management, Staff and/or employees and/or agents of(name of the
procuring entity).
4. THAT the aforesaid Bidder will not engage/has not engaged in any corrosive practice with other bidders
participating in the subject tender
5. THAT what is deponed to here in above is true to the best of my knowledge information and belief.

.....
.....
.....
(Title) (Signature) (Date)

Bidder's Official Stamp

DECLARATION AND COMMITMENT TO THE CODE OF ETHICS

I (person) on behalf of (*Name of the Business/ Company/Firm*).....declare that I have read and fully understood the contents of the Public Procurement & Asset Disposal Act, 2015, Regulations and the Code of Ethics for persons participating in Public Procurement and Asset Disposal Activities in Kenya and my responsibilities under the Code.

I do here by commit to abide by the provisions of the Code of Ethics for persons participating in Public Procurement and Asset Disposal.

Name of Authorized signatory.....

Sign.....

Position.....

Office address.....Telephone.....

E-mail.....

Name of the Firm/Company..... Date.....

(Company Seal/ Rubber Stamp where applicable)

Witness

Name.....

Sign.....

Date.....

LETTER OF NOTIFICATION OF AWARD

[letter head paper of the Procuring Entity] [date]

To: [name and address of the Contractor] This is to notify you that your Tender dated [date]..... for the purchase of the items and at prices listed on the table below is here by accepted by..... (name of Procuring Entity).

Please acknowledge receipt of this letter of notification by signing the attached copy and returning it to us within 14 days of the issue of the notification to signify your acceptance of this award. Your signing the attached copy will constitute a contract between us and yourselves for sale of the said items.

On signature of the copy of the letter of notification, you are required to pay the balance of the tender price within 14 days and collect the items.

In connection with this award, you may contact the Officer(s) whose particulars appear below on the subject matter of this letter of notification of award.

OFFERED ITEMS AND PRICES

1	2	4	5	6
Item No.	Description of Item	Total Quantity	Unit price	Offered Price
1				
2				
3				
4				
TOTAL PRICE OF ALL ITEMS				XXXXX

Authorized Signature:.....

Name and Title of Signatory:.....

Name of Procuring Entity.....

COPY OF THE LETTER OF NOTIFICATION OF AWARD

(to signed by the Purchaser) [letterhead paper of the Procuring Entity] [date]

To: [name and address of the Purchaser]

This is to notify you that your Tender dated [date] for the purchase of the items and at prices listed on the table below is hereby accepted by.....(nameofProcuringEntity).

Please acknowledge receipt of this letter of notification by signing the attached copy and returning it to us within 14 days of the issue of the notification to signify your acceptance of this award. Your signing the attached copy will constitute a contract between us and yourselves for sale of the said items.

On signature of the copy of the letter of notification, you are required to pay the balance of the tender price within 14 days and collect the items.

In connection with this award, you may contact the Officer(s) whose particulars appear below on the subject matter of this letter of notification of award.

OFFERED ITEMS AND PRICES

1	2	4	5	6
ItemNo.	DescriptionofItem	TotalQuantity	Unitprice	OfferedPrice
1				
2				
3				
4				
TOTAL PRICE OF ALL ITEMS				XXXXX

Authorized Signature:.....

Name and Title of Signatory:.....

Name of Procuring Entity:.....

Officer(s) to be contacted

Name of Officer _____

Postal Address _____

Telephone Number _____

email Address _____

Physical Address (City, Street, Building, Floor number and room number)

SIGNED BY THE PURCHASER

I/we, the undersigned accept the award and will execute the sale of the items as per conditions of the award. We understand that the award will remain cancelled and no deposits will be refunded if we do not:

- a) Return this letter signed within 14 days; or
- b) Pay the balance of the tender amount within fourteen (14) days after notification of the award.

We further understand that if we do not collect the items we have paid for within fourteen (14) days after making the payment, you charge storage charges for late collection shall be calculated at Ksh.200.00 per day per item not collected after the lapse of 14days after payment.

Name of Purchaser

Authorized Signature: _____ Date _____

Name and Title of Signatory

